

iSCANSERV

Product Data Sheet

iSCANSERV



Overview

Have you ever wanted to implement document imaging in your business but rather than buy a bunch of high priced scanners, you want to utilize the MFP (multi-function printer) device you just purchased? Chances are that your multi-function device has a scanner that can easily handle the scanning portion of document imaging and 1SCANSERV software can help take advantage of your existing investment. While most MFP's allow users to scan files to PDF and email them, 1SCANSERV takes it a couple steps further.

The Process

1SCANSERV allows scanned documents from an MFP or a scanner to be transformed into image files and transfers them to directory structure(s) on the 1MAGE server using FTP.

- Transferred files must be in multi-page TIFF format using CCITT Group IV compression
- If possible, the MFP or scanner can be configured to provide a unique FTP directory for each end user

A process on the 1MAGE server detects the arrival of new image files and prepares them for indexing.

- If the MFP is capable of supporting individual user FTP locations, the processed images are placed in secure and unique queues that are accessible and visible only to the designated individual's 1MAGE DMS login name
 - An administrator must create the queues and configure parameter files to handle the redirection of scanned images to private and secure image locations
 - The image preparation formats the documents so that they are indistinguishable from images scanned using 1mage's scan software
 - A parameter to the process can be set so that all documents scanned as a set (single FTP transfer) are flagged to be indexed as a single, multi-page document based on index key data visible on the first page
 - This parameter, when set, will treat ALL documents scanned to this directory as multi-page documents

Once the documents have been scanned in and sent to the imaging system, users can use 1mage's powerful client software 1ACCESS to index the document or if more sophisticated processing is required, 1mage's 1SCAN software can be deployed on the hosted server to auto index the documents through its barcode integration facilities.

Requirements

- Not all MFP's are capable of running 1SCANSERV so please check with a 1mage representative before considering 1SCANSERV
- 1SCANSERV can be deployed on Windows, UNIX, and Linux Servers.

1SCANSERV Advanced

With the advanced version, all of the advantages previously described are included plus the ability to read barcodes. The barcodes contained on the documents can be interpreted and used for auto indexing. 1SCANSERV Advanced is available only on Windows servers.



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